

Compliance checklist – 2015 JCU Annual Report

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 8	P2
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 10.1	Inside cover P106
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2	1
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3	N/A
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	Inside cover
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 10.5	N/A
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 11.1	P3-P6
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 11.2	P7
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 11.3	P24-P43
	<ul style="list-style-type: none"> Machinery of government changes 	ARRs – section 11.4	N/A
Non-financial performance	<ul style="list-style-type: none"> Government’s objectives for the community 	ARRs – section 12.1	P24
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 12.2	N/A
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3	P25, P29, P33, P35, P37, P39, P42
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 12.4	P28, P31-P32, P34, P36, P38, P41, P43
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1	P44-P49
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1	P8
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2	P13
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 14.3	P9-P12

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	<ul style="list-style-type: none"> • <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 14.4
Governance – risk management and accountability	<ul style="list-style-type: none"> • Risk management 	ARRs – section 15.1
	<ul style="list-style-type: none"> • External scrutiny 	ARRs – section 15.2
	<ul style="list-style-type: none"> • Audit committee 	ARRs – section 15.3
	<ul style="list-style-type: none"> • Internal audit 	ARRs – section 15.4
	<ul style="list-style-type: none"> • Information systems and recordkeeping 	ARRs – section 15.5
Governance – human resources	<ul style="list-style-type: none"> • Workforce planning and performance 	ARRs – section 16.1
	<ul style="list-style-type: none"> • Early retirement, redundancy and retrenchment 	<i>Directive No.11/12 Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2
Open Data	<ul style="list-style-type: none"> • Consultancies 	ARRs – section 17 ARRs – section 34.1
	<ul style="list-style-type: none"> • Overseas travel 	ARRs – section 17 ARRs – section 34.2
	<ul style="list-style-type: none"> • Queensland Language Services Policy 	ARRs – section 17 ARRs – section 34.3
	<ul style="list-style-type: none"> • Government bodies 	ARRs – section 17 ARRs – section 34.4
Financial statements	<ul style="list-style-type: none"> • Certification of financial statements 	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1
	<ul style="list-style-type: none"> • Independent Auditors Report 	FAA – section 62 FPMS – section 50 ARRs – section 18.2
	<ul style="list-style-type: none"> • Remuneration disclosures 	Financial Reporting Requirements for Queensland Government Agencies ARRs – section 18.3